

E-Mail Memorandum

To: Constitutional Officers and Regional Jail Superintendents
From: Bruce W. Haynes
Re: Compensation Board Staff Changes
Date: August 26, 2005

This is to let you know of recent and pending staff changes at the Compensation Board.

As you may recall from my email to you of May 5th, Jim Matthews, our Assistant Executive Secretary since 1986 retired May 1st. I selected our Budget & Finance Manager, Robyn de Socio, to succeed Jim as our Assistant Executive Secretary.

I am pleased to announce my selection of Wade Jewell as our new Budget & Finance Manager. While Wade's most recent job was with VDOT as the Richmond Toll Facilities Manager, Wade spent over 15 years with the Department of Corrections in a variety of finance and budgeting roles. He has a BSBA from the University of Richmond.

Effective November 1st, our Customer Service Manager Alice Coe will be retiring. Alice has been with the Compensation Board since 1995; she was with the Department of Corrections nearly 20 years as a Budget Analyst & Inmate Reporting Manager. We are going to really miss Alice, but we know she is going to have a wonderful time with the grand kids at Lake Gaston.

Our new Customer Service Manager is Charlene Rollins. Charlene is no stranger to the Compensation Board or Constitutional Officers; she has been with the Compensation Board since 1985 and has served as the Technician for the Clerks and as a Management Analyst for the past 9 years. Charlene is a native of Essex County and has an AAS degree from Rappahannock Community College.